1. Name the author(s) and list credentials.
2. Identify where the text was published and any information known or learned about the publication (type of, date of publication).
3. Identify the intended audience. Provide a specific example of how you know this is the audience for whom the author has written.
4. What is the author’s purpose or reason for writing this text? What does the author want to do for the audience (persuade, inform, entertain)? Provide one specific example of how you identified the author’s purpose accurately.

How is the content connected throughout the reading?

1. SURVEY the text.

Read the TITLE (and subtitles)

Read the LEARNING OBJECTIVES.

Read the HEADINGS and SUBHEADINGS

Read all information in the MARGINS or in BOLD, LARGER PRINT, or ITALLICS.

How is the content connected to what I already know about the topic?

Read CAPTIONS to charts, graphs, and images.

Read the SUMMARY.

Read and attempt the REVIEW QUESTIONS/EXERCISES.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BEFORE | |  | AFTER READING | | |
| True | False | True | False | Pg/Para |
|  |  | Unwittingly means acting without knowing or thinking about the effects of one’s actions. |  |  |  |
|  |  | The Millennial Generation is defined as the population of Americans born between 1990-2015. |  |  |  |
|  |  | It is important for parents to protect children from ever encountering failures. |  |  |  |
|  |  | Giving everyone a trophy for participating is a behavior that helps people learn how to better withstand setbacks. |  |  |  |
|  |  | We are all born with the belief that effort and learning can make anything possible. |  |  |  |
|  |  | An effective way to praise children is to say, “You’re so smart.” |  |  |  |
|  |  | People in jobs that encourage employees to continue to learn and grow have higher job satisfaction. |  |  |  |
|  |  | If you change your mindset, you can change your personality. |  |  |  |

Write a well-organized PARAGRAPH in which you explain how YOU *personally* or *professionally* benefit from the information in this reading. Support with specific **examples/illustrations from your current or previous experiences** and integrate with specific **terminology from the reading**.

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