



Counseling Service Faculty

Dean of Instruction or Chair Workshop Evaluation

The purpose of this evaluation is to recognize the importance of continuous improvement of teaching and learning for service faculty success. The evaluation presumes that the faculty member has shared with the Dean or Chair the workshop goals and how what will be observed fits within the greater context of a larger unit.

Workshop Title:		Time:		
Location:		Workshop Facilitator Name:		
Date:		Dean or Chair Name:		
PAR faculty replied to pre-visit email.			YES	NO

Q1-2: Lesson Structure				
1. Workshop objectives and/or agenda are clearly stated and situated within the context of a larger unit.	Clearly Stated	Mentioned	Not Stated	N/A
Feedback:				

2. Workshop activities align with stated objectives and are sequenced logically with clear transitions.	Fully Aligned and Clearly Sequenced	Somewhat Aligned and Clearly Sequenced	Not Aligned or Clearly Sequenced	N/A
Feedback:				



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Q3-4: Engagement				
3. Demonstrates a high level of interaction and support, individually and in group settings.	Frequently Observed	Sometimes Observed	Rarely Observed	Not Observed
Feedback:				

4. Ensures that participants are engaged in workshop activities and takes appropriate actions if not.	Frequently Observed	Sometimes Observed	Rarely Observed	Not Observed
Feedback:				

Q5-6: Critical Thinking				
5. Asks questions that encourage critical thinking. Pushes participants beyond simple, rote responses.	Frequently Observed	Sometimes Observed	Rarely Observed	Not Observed
Feedback:				



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6. Demonstrates real-world applications for content or helps participants see applications for transfer to other contexts.	Frequently Observed	Sometimes Observed	Rarely Observed	Not Observed
Feedback:				

Q7: Assessment and Feedback				
7. Solicits formal and informal feedback to assess and reinforce learning. Monitors and adjusts as necessary to help participants learn.	Frequently Observed	Sometimes Observed	Rarely Observed	Not Observed
Feedback:				

Q8: Classroom Environment				
8. Workshop Facilitator creates an environment that is appropriately rigorous, but also safe, inclusive, and respectful.	Frequently Observed	Sometimes Observed	Rarely Observed	Not Observed
Feedback:				



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Summary of Strengths and Opportunities